

March 20 & 22, 2024  
Golden Nugget - Biloxi, MC

## Attendee Information

INSTITUTION, COMPANY, ORGANIZATION NAME	
DIVISION	
REPRESENTATIVE	
MAILING ADDRESS	
CITY/STATE/ZIP CODE	
OFFICE PHONE	REP CELL PHONE
BUSINESS EMAIL	
REPRESENTATIVE EMAIL	

## Service or Product Description

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## Registration Fees

Category	Fee	Total
Platinum Level	\$5,000	
Gold Level	\$2,500	
Silver Level	\$1,700	
Bronze Level	\$1,500	
Contact Becky @rscarbrough@health.southalabama.edu for additional information		

## Package Breakdown

Sponsorship Benefits	Platinum Level \$5000	Gold Level \$2500	Silver Level \$1700	Bronze Level \$1500
Premium exhibit booth (See attached diagram.)	yes	no	no	no
8x6 exhibit table, draped table cloth, two chairs, waste basket	yes	yes	yes	yes
Listing of conference attendee	yes	yes	yes	yes
WiFi Access	yes	yes	yes	yes
Additional sponsorship requested	n/a	n/a	n/a	n/a

## Payment Information

Completed application and vendor agreement **must** be returned with payment to:  
South Alabama Medical Science Foundation (SAMSF)  
c/o Rebecca Scarbrough  
2451 University Drive, Suite 10-I  
Mobile, Alabama 36617

or email to: [rscarbrough@health.southalabama.edu](mailto:rscarbrough@health.southalabama.edu)

## Additional information

If your representative would like to receive CME credit, they will need to register. They will also need to remove their company identification in order to enter the lectures.

## Cancellation Policy

Requests for refunds must be made in writing and received on or before Feb 22, 2024. Cancellation request can be faxed to 251-471-7334 or emailed to [rscarbrough@health.southalabama.edu](mailto:rscarbrough@health.southalabama.edu). Cancellation and registration postmarked after the deadline date will not be eligible for refunds.

## Registration Questions

Please contact Rebecca Scarbrough at [rscarbrough@health.southalabama.edu](mailto:rscarbrough@health.southalabama.edu) or 251-471-7971.

# General Rules & Regulations

1. Space will be leased for the duration of this activity and Exhibitor will be responsible for setting up their own booth and breaking down.
2. Fire laws will be strictly observed. Aisles and fire exits cannot be blocked by tables, cables, boxes or other items.
3. The South Alabama Medical Science Foundation (SAMSF), and the University of South Alabama (USA) and USA affiliates, cannot guarantee Exhibitors against loss or damage of any kind but will endeavour to protect the exhibitor area according to standard security protection.
4. Exhibitors agree to refrain from pasting, nailing, or otherwise attaching signs or other displayed materials to walls, doors, backdrops, floors, and carpets or other in any way that mars or defaces them. Any damages to the surfaces will be paid for by the Exhibitor.
5. Exhibits should not project beyond the space allocation nor obstruct the view of or interfere with other exhibits
6. To avoid infringing on others, all interviews, demonstrations, distribution of literature, sales promotions, and other similar activities should be conducted at the Exhibitor's table.
7. Exhibitors producing noise or interference, which is not controlled, will be relocated to reduce such interference.
8. Exhibitors are responsible for removing exhibit materials at the end of the activity.
9. Exhibitors wishing to have materials shipped to the hotel should follow the following process.
  - Shipments should be delivered to the Hotel no more than three (3) business days prior to the program date commencement. Handling charges are assessed for incoming and outgoing packages by weight. Group may be required to retain a drayage company for excessive shipments. Please consult with your Catering/Convention Services Manager for pricing and receiving restrictions.
  - ADDRESS PACKAGES:
    - Guest Name
    - Convention or Group Name
    - c/o Golden Nugget Biloxi
    - 151 Beach Blvd.
    - Biloxi, Mississippi 39530
  - INCLUDE:
    - Guest Name
    - Group Name
  - Date of Event
  - Golden Nugget Biloxi Hotel & Casino reserves the right to refuse receipt of any package. Shipping/Receiving Department is open until 3:00pm Central Time, Monday – Friday. Packages Shipping instructions:
10. A Special written agreement must be made in advance if two or more companies/groups are to exhibit in a single space.
11. Other than education materials, direct sales invoking the exchange of funds in the exhibit area by any Exhibitor or their agent is prohibited.
12. SAMSF makes all space assignments without preconditions and reserves the right to rearrange the floor plan and to relocate any Exhibitor's space.
13. Infractions of these Terms, Conditions and Requirements on the part of the Exhibitors or representative may result in dismissal from the exhibit area.
14. Space is leased with the understanding that the activity coordinators and SAMSF, USA, and USA affiliates assume no liability whatsoever for damages resulting from any act of omission or commission in connection with the exhibition of products and services.
15. Exhibitor and its representative hereby release and agree to indemnify SAMSF, USA and USA affiliates from all liabilities for loss to any person or entity relative to this rental of tabletop space, ensuing from any cause whatsoever, except the intentional misconduct of SAMSF, USA, or USA affiliates.
16. No promotional activities before, during, or after shall be permitted in the same room as the educational activity.
17. Exhibitors are to refrain from entering the activity area; however, if you chose to participate in the activity, you need to remove name badges or articles that identify you with a commercial/non-commercial interest/organization.
18. In order to receive a refund, written notice of cancellation must be received fourteen (14) days prior to the beginning of the Educational Activity.
19. Full Payment must be received in order to activate the contract. Checks are made payable to the SAMSF. All payment must be paid by March 20, 2024 and mailed to:
  - South Alabama Medical Science Foundation (SAMSF)
  - 2451 University Hospital Drive, Suite 10-I
  - Mobile, Alabama 36617
  - South Alabama Medical Science Foundation Tax ID #63-0819233
20. Communication pertaining to this contract/exhibit can be directed to:
  - Rebecca Scarbrough
  - 251-471-7971 or [rscarbrough@health.southalabama.edu](mailto:rscarbrough@health.southalabama.edu)

My signature below attests that I have read the above and will abide by all Terms, Conditions, and Requirements in this agreement.

Exhibitor Representative Signature

Date

FOR OFFICE USE ONLY